

THE ANNUAL ASSEMBLY

16 MAY 2007

REPORT OF THE CHIEF EXECUTIVE

Title: The Council's Statutory Officers	For Decision
<p>Summary:</p> <p>There are a number of statutory and regulatory requirements to appoint certain officer roles within the Council. However, there are three specific posts, known collectively as the statutory officers, that the law stipulates must be approved by full council, which are charged with the corporate management and governance of the Council. These are: Head of Paid Service, Chief Financial Officer (known as the Section 151 Officer) and Monitoring Officer. These officers designate deputizing arrangements for the three roles.</p> <p>The Chief Executive, who is the Head of Paid Service, has arranged that John Tatam, and since last month Roger Luxton, deputize the Head of Paid Service role as the Deputy Chief Executive</p> <p>As allowed by regulations, the Chief Executive has also been the Chief Financial Officer over the past year, with Joe Chesterton, Divisional Director of Corporate Finance, deputising. In 2006/7 Muhammad Saleem, Divisional Director of Legal Services, was the Monitoring Officer with Robin Hanton, Group Legal Manager, deputising.</p> <p>This report recommends a change to the appointment of Chief Financial Officer and advises of changes to designated deputy positions in respect of the S151 and Monitoring Officer roles.</p> <p>Wards Affected: None</p>	
<p>Implications:</p> <p>Financial: None. The deputizing arrangements do not incur any additional remuneration.</p> <p>Legal: The legal implications of this report are covered in the substantive sections.</p> <p>Risk Management: The changes lessen any potential risk in that all six positions will be held at senior management (JNC) level.</p> <p>Social Inclusion and Diversity: Not applicable</p> <p>Crime and Disorder: Not applicable</p> <p>Options Appraisal: Not applicable</p>	

Recommendation(s)

The Assembly are asked to:

- (1) appoint the Divisional Director of Corporate Finance, as the Chief Financial Officer with immediate effect,
- (2) note that the Chief Executive and Divisional Director of Legal Services remain as Head of Paid Service and Monitoring Officer respectively, and
- (3) note that the three statutory officers have designated the following officers to deputise in their absence:
 - Roger Luxton, Corporate Director of Children's Services and Deputy Chief Executive for the Head of Paid Service
 - Patrick Clackett, Head of Strategic Finance & Audit, for the Chief Financial Officer
 - Nina Clark, Assistant Chief Executive (Democracy & Partnerships) for the Monitoring Officer.

Reason

To regularise the statutory positions following recent appointments and to recognise these important roles at Chief Officer and Head of Service Level.

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Consultees

The Leader & Deputy Leader of the Council.

Background Papers Used in the Preparation of the Report: None